

Application

How to archive a vehicle/asset

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Devices can be removed from the system but still maintain the data collected by the device from the vehicle. This is useful for retrieving data if needed after the device has been removed.

Purpose: This article provide instructions for removing a vehicle/asset by archiving, instead of deleting/removing. This procedure keeps all of the data reported by the devicefor at least the last year.

Procedure:

1. Click Vehicles & Assets (1) in the left menu.
2. Select the vehicle/asset to remove.
3. Click Remove at the top of the page (2).
4. In the Remove Device window appears, click Archive Assets (3).

Application

The screenshot displays the 'myGEOTAB' application interface for editing an asset. The top navigation bar includes buttons for 'Save', 'Remove', 'Cancel', 'View on map', 'More details', and 'Personal Mode'. The main content area is titled 'Asset Edit EI - G09 - Por' and features a 'Show Help' button. Below this, there are tabs for 'Asset', 'Driver feedback', 'Groups', 'Rate plan', 'Wi-Fi', and 'Extended services'. The 'ASSET INFORMATION' section contains several input fields: 'Description' (EI - G09 - Por), 'Device type' (Version 9), 'Serial number' (G98E211845F6), 'Vehicle ID number' (WP1BA2AY9LDA46735), 'License plate', 'Odometer' (18551 mi), and 'Current engine hours' (821 hours, 36 minutes). A 'Remove device' dialog box is overlaid on the right side, asking for confirmation to delete the asset. The dialog includes a warning that removing the vehicle will permanently delete associated driver information and logs. It also provides instructions on how to keep the asset active but remove the serial number, and an attention note regarding billing. The dialog has 'Archive Assets', 'Delete', and 'Cancel' buttons.

Additional Note: If you encounter any issues, please open a support case. The link below contains instructions on creating a support case.
<https://www.fleetistics.com/support-cases-made-easy/>.

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