

Application

How are auxiliary rule reports accessed in Geotab?

After an auxiliary rule has been broken by a vehicle or driver, it will be available in your exception reports.

1. Select Rules & Groups from the left hand side menu, then select Exceptions from the sub-menu.
2. Select which Device, Driver or Group to report on and select the appropriate time and date range from the Filter.
3. Select the Options button, the Select Exception Rules window is now displayed.
4. From the Select All Rules drop down menu, select Select Particular Rules.
5. Select the auxiliary rules to report on and close the Select Exception Rules window.
6. Select Apply to run your report using the filter you created

Note: To view a summarized version which includes duration totals and the total number of incidents select the Summarized button from the top menu.

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